COURTESY TRANSLATION

**REPUBLIC OF CROATIA**
**CENTRAL STATE OFFICE FOR CROATS ABROAD**

Pursuant to Article 45 of the Law on the State Administration System ("Official Gazette"/"Narodne novine" Nos. 66/19, 155/23), Articles 9, 13, 30, and 46 of the Law on Relations of the Republic of Croatia with Croats Abroad ("Official Gazette"/"Narodne novine" Nos. 124/11, 16/12, and 98/25), the Rules on Funding Programs/Projects of Croatian Emigrant/Diaspora Organizations in Overseas and European Countries (CLASS: 011-05/25-01/08, REF. NO.: 537-05-02/1-25-1, dated August 28, 2025, hereinafter: the Rules), and in connection with the Regulation on the Internal Organization of the Central State Office for Croats Abroad ("Official Gazette"/"Narodne novine" No. 72/24), the Central State Office for Croats Abroad

announces

**Public Tender for Proposals for Programs/Projects by Croatian Emigrant/Diaspora Organizations in Overseas and European Countries for Financial Support in 2025**

The Central State Office for Croats Abroad (hereinafter: the Office) invites Croatian emigrant/diaspora organizations to submit applications for obtaining financial support for programs/projects that contribute to addressing public needs and achieving the goals and priorities defined in the Office's strategic documents.

## 1. AREAS OF FUNDING

In this Public Tender, organizations may apply for programs/projects in the following priority areas:

- **development of Croatian emigrant/diaspora organizations** (investment in the development and stabilization of the organization, support for building its capacity to enable continued operations and activities, etc.),
- **culture** (preservation of Croatian cultural activity and heritage, promotion of cultural activities in the Croatian language, support for amateur cultural and artistic initiatives of Croatian communities abroad, publishing activities that aim to preserve the Croatian language, culture and identity, TV and radio shows, online portals aimed at informing the Croatian diaspora, etc.),
- **education and science** (educational and scientific programs/projects focused on teaching, preserving, and nurturing the Croatian language, systematic research and study of Croatian emigration, etc.),
- **sports** (sports events, competitions and gatherings of particular interest for the promotion of sport and sports cooperation, etc.),

- **tourism** (programs/projects and activities of organizations aimed at promoting Croatian tourism),
- **other areas of social activities** (programs/projects and activities of organizations in fields not covered by the previously listed priority areas, but which are of interest for the preservation of national identity and the strengthening of ties between the Croatian diaspora and Croatia.

## 2. TYPES OF FINANCIAL SUPPORT

The Office will provide financial support in the form of:

- **institutional support** – support for organizational development and activities that ensure the continuity and stability of organizations that are of special importance to the Republic of Croatia
- **program support** – annual support for programs/projects that include a series of related activities aimed at strengthening the capacities of organizations outside the Republic of Croatia and continuously contributing to meeting the public needs of Croats abroad
- **project support** – for programs/projects aimed at solving specific problems or achieving specific goals within a defined timeframe, resources and budget,
- **support for events** – for one-day or multi-day events (cultural, educational, sports, economic, social, humanitarian, tourism, gastronomy, etc.),
- **partnership support** – for programs/projects that are organized by an organization registered abroad in cooperation with a partner organization registered in Croatia,
- **co-financing support** – for programs/projects partly funded by other donors.

The total planned value of this Public Tender is **EUR 1.800.000,00.**
The **minimum amount** of financial support that may be requested and contracted per project is **EUR 1.000,00**, while the **maximum amount** per project is **EUR 50.000,00.**
**Each organization may submit a maximum of two applications under this Public Tender**.

## 3. ELIGIBLE APPLICANTS AND CONDITIONS

Eligible applicants are organizations committed to carrying out activities subject to funding and to promoting values and objectives not contrary to the Constitution and laws of the Republic of Croatia or to the legal system of their country of registration, provided that:

- they are registered in the register or another appropriate official record of organizations in their country of registration, in accordance with its legal system, have legal personality, and have been active for at least one year from the date of registration until the date of publication of this Public Tender;
- they are, through their statute (or other fundamental or founding act), committed to carrying out activities subject to funding and to promoting values and objectives not contrary to the Constitution and laws of the Republic of Croatia or to the legal system of their country of registration;

- there are no ongoing or pending criminal proceedings against the person authorized to represent the organization and/or such person has not been lawfully convicted of a criminal offense;
- they have duly fulfilled all obligations under all previously concluded agreements on the award of financial support from the Office.

## 4. APPLICATION CONTENT

Applications must include:

1. A completed e-application form submitted through the online system.
2. All necessary attachments uploaded to the online system:

- curriculum vitae (CV) of the project leader,
- proof of registration of the organization – an extract from the register or other appropriate official record of organizations in the country of registration that is in accordance with its legal system, showing the organization's activities and confirming that the organization, i.e. the legal entity, has been active for at least one year from the date of registration until the date of publication of this Public Tender,
- a copy of the valid statute, rules of procedure, or other fundamental or founding act of the organization (required only if the founding activity is not evident from the extract from the register or other official record mentioned in the previous bullet point),
- a certificate from the competent court, not older than six months, confirming that there are no ongoing or pending criminal proceedings against the person authorized to represent the organization, and/or a certificate confirming that such person has not been lawfully convicted of a criminal offense (original or certified copy),
- a bank certificate with the organization's foreign currency account details (IBAN and SWIFT for applicants from European countries, or foreign currency account number and SWIFT for applicants from overseas countries),

3. Documentation uploaded to the online system and sent by post:

- the Applicant's/Organization's Statement of Accuracy of Data - Izjava prijavitelja/ organizacije o točnosti podataka (original, signed by hand by the person authorized to represent the organization and stamped with the organization's seal),
- a certificate from the competent court, not older than six months, confirming that there are no ongoing or pending criminal proceedings against the person authorized to represent the organization, and/or a certificate confirming that such person has not been lawfully convicted of a criminal offense (original or certified copy).

**Note**: If the project is carried out in partnership, the Declaration of Partnership file must be uploaded to the online system under Attachments. This is an optional document (see attached file).

## 5. SUBMISSION METHOD & DEADLINE

Project applications must be submitted both in electronic and paper form. Before the e-application form is finally saved and sent via the online system (link published on the website of the Central State Office for Croats Abroad), you should download the attachment ***"Statement on the Accuracy of Data by the Applicant/Organization"*** **(„Izjava prijavitelja/organizacije o točnosti podataka")**, which is attached to the Public Tender published on the website of the Central State Office for Croats Abroad and can also be downloaded in the e-system under Attachments.

The document ***"Statement on the Accuracy of Data by the Applicant/Organization"*** must be printed, signed by hand by the legal representative of the organization, and stamped with the organization's seal. The signed and stamped document (where applicable) must be uploaded into the e-system, while the original (hard copy) of the document, together with the court certificate not older than six months confirming that no ongoing or pending criminal proceedings are being conducted against the legal representative of the organization, and/or a certificate that the legal representative has not been legally convicted of a criminal offense (original or certified copy), must be sent by registered mail to the following address:

**Središnji Državni ured za Hrvate izvan Republike Hrvatske**
**Ulica Pavla Šubića 29**
**10000 Zagreb**
**Republic of Croatia**

with the note: **"Za Javni natječaj za prijavu programa/projekata organizacija hrvatskog iseljeništva u prekomorskim i europskim državama radi ostvarenja financijske potpore za 2025. godinu".**

Applications for programs/projects must be submitted **exclusively in the Croatian language** and in the manner prescribed by this Public Tender.

Instructions for filling in the e-application form, as well as additional application documentation, are available for download on the website of the Central State Office for Croats Abroad: https://hrvatiizvanrh.gov.hr/

The deadline for submitting applications in both electronic and paper form is **30 days from the publication date of the Public Tender on the Office's website, closing on 8 October 2025.**

The submitted documentation will not be returned to the applicant. Applications submitted after the deadline, incomplete applications, or applications containing deviations or sections inconsistent with the Public Tender and required documentation, applications not completed in the prescribed e-application form through the online system, or applications not submitted on the prescribed forms for this Public Tender and submitted in any other way contrary to the Public Tender will **not** be considered.

## 6. SELECTION PROCESS & CRITERIA

After the deadline for submitting applications to the Public Tender has passed, the process of verifying compliance with the prescribed (formal) requirements of the Public Tender and the Rules will commence. Once verified, eligible applications will advance to the next stage and be evaluated by the Office's Committee (hereinafter: the Committee).

The Committee reviews and evaluates applications that have met the prescribed (formal) conditions of the Public Tender according to the following criteria:

- the impact of the program/project on meeting the general and public needs of the Croatian community abroad,
- the impact of the program/project on strengthening the connection between the Croatian emigrant community and the Republic of Croatia, as well as their mutual interconnectedness,
- the impact on beneficiaries and the community, as well as the feasibility and sustainability of the program/project,
- the institutional capacity, expertise, and resources for implementing the program/project.

Based on the Committee's proposal, the decision on the allocation of financial resources is made by the State Secretary.

## 7. DEADLINE AND METHOD OF PUBLISHING RESULTS

After the decision on the allocation of financial resources is made, the Office will publish the results of the Public Tender on its official website, including information about the programs/projects and organizations that have been awarded funding, as well as the amounts granted.

By submitting an application to the Public Tender, the legal representative of the organization gives consent for the collection and processing, as well as for the publication, of personal data.

With all organizations that are awarded financial support, the State Secretary, or a person authorized by him, will sign an agreement on the allocation of financial support no later than 30 days from the date of the Decision on the allocation of funds.

The contracting process and conditions related to agreements on the allocation of financial support from public sources will be governed by the applicable regulations of the Republic of Croatia and the Office.

## 8. ADDITIONAL INFORMATION

Public Tender for Proposals for Programs/Projects by Croatian Emigrant/Diaspora Organizations in Overseas and European Countries for Financial Support in 2025 is conducted in accordance with the Rules on Financing Programs/Projects of Croatian Emigrant/Diaspora Organizations in Overseas and European Countries (CLASS: 011-05/25-01/08, REF. NO.: 537-05-02/1-25-1, dated 28 August 2025, https://hrvatiizvanrh.gov.hr/programi-i-projekti/programi-za-hrvatsko-iseljenistvo/803).

The accuracy of the data and submitted documentation is guaranteed under material and criminal liability by the legal representative of the organization, through their signature on the Statement on the Accuracy of Data by the Applicant/Organization,

All questions related to this Public Tender may be submitted until the application deadline either by email to: iseljenistvo-projekti@hrvatiizvanrh.hr or by phone at: +385 (1) 6444 673.

CLASS: 015-09/25-01/247
REF. NO.: 537-05-02/1-25-2
Zagreb, 8 September 2025

**STATE SECRETARY**

**Zvonko Milas**